



***International Workers' and Amateurs' in Sports  
Confederation***

***Confédération Sportive Internationale  
Travailleuse et Amateur***

***Technical Commissions and Championships  
General Regulations***

***2014 Edition***

Adopted at the CSIT Congress in October 2014

Lignano Sabbiadoro - Italy

## **CHAPTER 1. PREAMBLE**

### **A. Definition and objectives of CSIT Championships**

1. All CSIT unions-members and other organisations, continental and sub continental members such as COPADET, ALSO, BAWS (hereafter referred to only as Sub continental Members), which CSIT has signed co-operation agreements with, are expected to participate in all CSIT Championships.
2. CSIT Championships are an open event and welcome non-member organisations, partners, governmental bodies, trade unions and companies as well.
3. So, the regulations herewith should promote the participation of every union, whatever their levels of practice are, provided they are amateurs in accordance with the defined eligibility criteria per sport.
  - a) The mentioned "Championships" can be assembled simultaneously, in one place, with all the technical commissions represented to participate in the competitions, to be known as "CSIT World Sports Games" (WSG).
  - b) The mentioned Championships can be held per discipline in the years between the CSIT World Sports Games.
4. CSIT Championships have to propose adapted number of events (matches, games) to each participant according to his/her real level of practice;
5. The duration and agenda of each stay have to achieve the best possible conditions for the acquaintance and establishment of friendly relationships among participants (sportspeople, coaches, referees, managers): carrying out of friendly informal exchange of sports experience (out of schedule of the Championships themselves) and mutual free-time activities (meals, sightseeing tours, and entertainment evenings).
6. Each stay should develop the best possible contacts between sportspeople of the host union and country and the participating delegations (the presence of the host union's sportspeople during the whole stay is one of the most important elements for the success of championships and WSG).
7. In order to avoid anonymity and promote connections between the good-level international amateur competitions and regional sports for all activities, CSIT recommends that the organising Union hold complementary local and/or national sports events at the same time and place of the championship in question (to the benefit of the Union members and/or people from the region in question).
8. The Technical Commissions' Specific Regulations and the Technical Commissions and Championships General Regulations are documents additional to the CSIT Articles and, therefore, cannot deviate from them.

## **CHAPTER 2. RECOMMENDATIONS**

### **A. Quality of accommodation facilities:**

1. The CSIT championship host union has to arrange the best possible coherence between comfortable, but not luxurious accommodation, guaranteeing one person per bed – single or twin, with no bunk beds.
2. Meals of quality adapted for sportspeople, taking into account the diversity of cultures of participants.
3. Sports facilities corresponding to the criteria of the competition in question, in compliance with the standards of the host country;
4. Schedules complying with the capacity of available local transport and the usual duration of competitions.
5. Additional free time (out of the schedule of the competitions) promoting the establishment of good relationships among participants and acquiring knowledge of the host union and country.
6. The optimal solution could be as follows; lodgings, meals and sports facilities on the same site, not requiring transportation.

### **B. General conception of the competitions:**

The rules for each competition have to meet the following criteria:

1. The quantity of practice (number of games, matches or contests) should be optimal for every participant (neither in excess for amateur sportspeople, nor too few). Competitions cannot be based on "direct elimination".
2. The whole stay shouldn't be devoted to competitions themselves. The TC regulations have to allow for sufficient time to obtain the other CSIT objectives: To increase social links among participants, to arrange meetings among the sportspeople taking part in the event in question and representatives of the native population.
3. Levels of practice should be adapted to each participant. CSIT competitions have to offer various levels of practice so that each participant may both have fun and improve his/her abilities.

### **C. To reach a better level of acquaintance and understanding among participants:**

1. CSIT recommends that the establishment of friendly and favourable relationships among various delegations and guests start from the actual moment of arrival: the first welcome evening should promote initial contacts, such as getting delegations together at their first dinner, keeping in mind the specifics of each sport and age group.
2. CSIT recommends to hold (within the duration of the competition and in compliance with the possibilities) an informal friendly competition, by organizing all participants (coaches, referees, and managers included) to take part in it.
3. At the end of each stay, CSIT recommends holding an entertainment and cultural program, in honour of all participants.

**D. To promote knowledge acquisition of the organising union, as well as facilitate encounters with local people and thus help avoid anonymity:**

1. At the same championship's facility (or nearby), CSIT recommends that the organising union implement some mass sports events (within the same or some other sport), for example tournaments open to local people and/or national/regional official championship of the Union; activities with schools, workers, unemployed persons, handicapped persons, etc. - whatever the organising Union sees to fit.
2. During the stay, CSIT recommends favouring relations with the native population, and/or national sportspeople's organising union and CSIT championship's participants, for example visits in schools or sporting clubs of the organiser union, common practice when the sport in question allows it, common awarding ceremonies, adaptation of the time schedule in order to favour attendance of local people, etc.
3. CSIT recommends the attendance of the organising union's members (participating in the CSIT championship) during the whole duration of the championship (accommodation, meals, and sightseeing tours) in order to improve relations between participating delegations and help them appreciate the town and the host country better than they would do if they resided among "foreign people" only.
4. Whenever possible, the members of the organising unions attending a specific championship stay in the same accommodation as the other sportspeople.



## **CHAPTER 3. TECHNICAL COMMISSION REGULATIONS**

### **A. Technical Commissions' Role**

#### **1. General Framework**

The Organising Unions of CSIT Championships or other competitive or non-competitive sports events and Technical Commissions take into consideration objectives bound with the historical tradition, and CSIT aims and practices. All CSIT activities have to promote "the right of each human being to practice his/her own choice of sport, whatever his/her social conditions of life and level of practice are" (see the statutes of CSIT).

The aims of the activities are not as much the results of the competitions but the quality of co-operation and relationships development among participants, democratic management of the activities, solidarity among implementation of regulations according to which where everyone can participate without elimination, taking into account the diversity of sportspeople's levels (see the preamble).

#### **2. Technical Commissions' functions**

- a) To determine the contents of CSIT corresponding sports events and promote the exchange of experience between CSIT and Sub continental Members, non-member organisations, partners, governmental bodies, trade unions and companies, related to the corresponding sport discipline and culture;
- b) To draw up sporting rules and championship regulations, as well as the regulations of other events managed by the TC, adapted to the CSIT goals;
- c) To establish a calendar for championships and possibly other events, together with CSIT and Sub continental Members, in co-ordination with the other Technical Commissions.
- d) To ensure that the management of the championships or other events be held according to the TC specific regulations;
- e) To promote and organise exchanges of experience and training courses among Unions, bilateral or multilateral;
- f) To take part in the CSIT Solidarity's aims by promoting concrete actions of training between Unions from the developing countries and other Unions.

### **B. Establishment of a Technical Commission**

1. Only one commission manages each sport or sports family. CSIT Congresses decide on the establishment of a Technical Commission. The establishment of a commission will be decided in compliance with the following procedure:
2. Two opportunities are open to the Unions:
  - a) Either to hold a meeting to which every CSIT Union is invited to share information about ways of working and needs regarding the corresponding sport and prepare a first proposal of a CSIT event;
  - b) Or to invite Unions to take part in an (inter)national open event which could support a discussion about the conception of a future championship (or event); an informal meeting to be held at the same time to establish the interests of the attending Unions to implement a new Technical Commission.
3. After that stage:
  - a) The corresponding Unions (at least 4 in number) can make a proposal for the establishment of such new Technical Commission, including the requirement that the setting up of a first championship and pre-registration of Unions be sent to the Sports Director;

- b) The proposal shall be studied during the following Congress, taking into account the Executive Committee's opinion (which holds the global vision of CSIT activities) in addition to the corresponding Unions' interests.
4. In case of agreement:
    - a) The Sports Director is in charge of organizing a first meeting of the TC (complying with Unions interested to hold it), and of managing the proceedings;
    - b) This meeting should draw up the first championship regulations of each corresponding sport, prepare a future events calendar (towards forthcoming years), and elect Chairperson and Secretary until the next CSIT Congress.

### **C. Technical Commission Membership**

1. The members of the TC are those national experts in sports and elected by the representatives of the national member unions in an electing TC meeting. They take part in discussions and vote about decisions.
2. The members of the TC are necessarily sent and supported by their Union.
3. The TC Chairperson or Secretary updates the members' list and sends it to the Sports Director.
4. Heads of delegations during CSIT championships, who are not member of the TC, may attend the meeting but do not take part in the decisions, unless they have an official permit from their Union. The unions of CSIT designate a member with the right to vote who take part in meetings of the Technical Commission at the beginning and end of CSIT Championships and WSG.
  - \* The participation of representatives of non-member unions is desired; they have no voting rights
5. TC members of full members' organizations only elect Chairperson and Secretary among themselves, for a period of four (4) years (see election chapter). The Chairman and Secretary should come from different Unions. In the case of vacancies and in the absence of candidates, in order to experience the discipline, it is accepted that both are from the same union.
6. Relating to a "family sports" commission (for example "Gymnastics", which includes GAM, GAP, GR, Acrogym, General Gym, Gymnacopia), each Union is allowed to send a member per "sub-discipline".
  - a) Within such case, TC members can elect Technical Co-Chair(s) - in charge of each sub-discipline - (see election chapter);  
The Technical Co-Chair(s) should be obtained from different Unions. In case of vacancies in the absence of candidates, members can be from the same Union
  - b) Then some commissions can be managed by one elected co-ordinator, if needed by the development of the sports in question and TC's current state. (adopted by CSIT Congress 2005)
7. Chairperson(s) and secretary(ies) must respect impartiality. As a member of the TC they may represent their own national union as the only representative.

### **D. Technical Commissions Management**

1. CSIT recognises the specificity of each Commission, according to its sports characteristics. Therefore, each Commission manages and draws up its own technical regulations, enjoying certain autonomy (while respecting CSIT statutes and the TC Technical Commissions and Championships General Regulations).

2. The TC holds a meeting prior to and after the competitions within the championship. PRIOR in order to check the competitions and programme of the stay and inform the participating delegations; and AFTER in order to evaluate the championship and implement the TC work.
3. Moreover, the TC can meet whenever necessary, observing the needs of the management and holding of the championships and sports events under its responsibility.
4. As regards a "family sports" Commission, a specific meeting of one of the sub-disciplines can be held under the supervision of the corresponding technical deputy-Chairperson of the sub-discipline.
5. Meetings are valid when at least four (4) Union members are taking part in them, the Chairperson or the Secretary included.
6. The proceedings of the commission should guarantee that decisions should be made with the participation of the greatest possible number of Unions, as well as the Sports Director in the capacity as Executive Committee member.
7. Executive Committee members take part in TC meetings as often and as actively as possible, but have no voting rights.
8. TC's Chairperson and Secretary are in charge of the work of the TC.
9. They can request voting by (e-)mail in case of the need to make a decision with the vote of the greatest possible number of Unions (except for the election of Chairperson and Secretary). At least four (4) Unions should send their opinion in the former cases.
10. An invitation to each meeting must be sent by the Secretary at least three (3) months before the respective meeting to:
  - a) The Technical Commission members;
  - b) The CSIT Members and the Sub continental Union members and other CSIT co-operation partners;
  - c) The Sports Director and Executive Committee members;
  - d) The CSIT office.
11. The invitation requests TC and Union members' proposals, so as to draft the agenda of the meeting. TC members and Unions should send their proposals at least one (1) month prior to the holding of the TC meeting in question. Then the secretary establishes the agenda in compliance with the received proposals and in co-ordination with the TC Chairperson. He/She sends out the agenda to the TC members as early as possible before the date of the meeting.
12. TC members who, for some reasons, are prevented from attending a meeting are allowed to send a substitute supported by the same Union or to send their opinion on the issues on the agenda by (e-) mail.
13. The TC can make decisions either by consensus or vote. In either case, decisions are valid by simple majority votes of the full members attending the meeting. In case of equality, the Chairman/woman's vote prevails.
14. The TC Secretary sends out the minutes of the meeting to the TC members with a copy to the Sports Director and the CSIT office, one (1) month after the meeting at the latest. The CSIT General Secretary sends out the minutes to all CSIT Unions, sub

continental Unions' main offices (which should send it to their respective Union members) and Executive Committee members.

#### **E. Technical Commissions' Annual Assembly**

1. Every TC has to co-ordinate its own work with that of the other ones by participating in Technical Commissions assembly at the time of a Congress once a year.
2. The Chairperson and/or Secretary of each Commission should take part in this annual assembly, delegated by the Union they represent. The attendance of both is highly recommended.
3. The TC Assembly's agenda is being prepared by an "inter-Commissions & Unions working group", under the supervision of the Sports Director.
4. The Sports Director (assisted by one or several TC members) chairs the annual TC Assembly's work.

#### **F. Technical Commissions' Specific Regulations**

1. Each commission draws up specific regulations, which cannot depart from the CSIT statutes and the currently effective Technical Commissions and Championships general regulations.
2. Such specific TC regulations must follow the CSIT aims and take into consideration the Unions' participants' characteristics. In case of default of such specific regulations, the TC refers to the corresponding International Sporting Federation regulations.
3. The specific TC regulations should favour the achievements and progress of every participant, within the framework of an open sports-for-all development. They are to contribute to the promotion of each corresponding sports discipline, through setting up of exchange of experience practices among Unions, such as training of referees and coaches, as well as sportspeople' ability-improvement (in particular, exchanges among the most innovative and active Unions and those who are facing a lack of motivation and experience – the purpose being to improve both solidarity spirit and mutual knowledge)
4. Each specific case of possible participation of high-level CSIT member-unions' sportspeople has to respect the following general frame: a specific category of such level of practice should be created in order to guarantee all sportspeople's interest (whatever their level might be) in participating in a spirit of camaraderie and co-operation. Therefore, the programme of the stay has to stimulate strong links among high-level sportspeople and sportspeople from other categories, particularly outside the competition (informal games, visits, evenings, and the like).

#### **G. Elections**

1. Each commission elects one Chairperson and one Secretary, among its full members. In the case of "family sports" commission, a deputy-Chairman/woman in charge of each sub-discipline can be elected.
2. Elections take place every four (4) years, during the TC meeting two (2) or three (3) years after CSIT election Congress, or upon decision of the Executive Committee during the WSG.



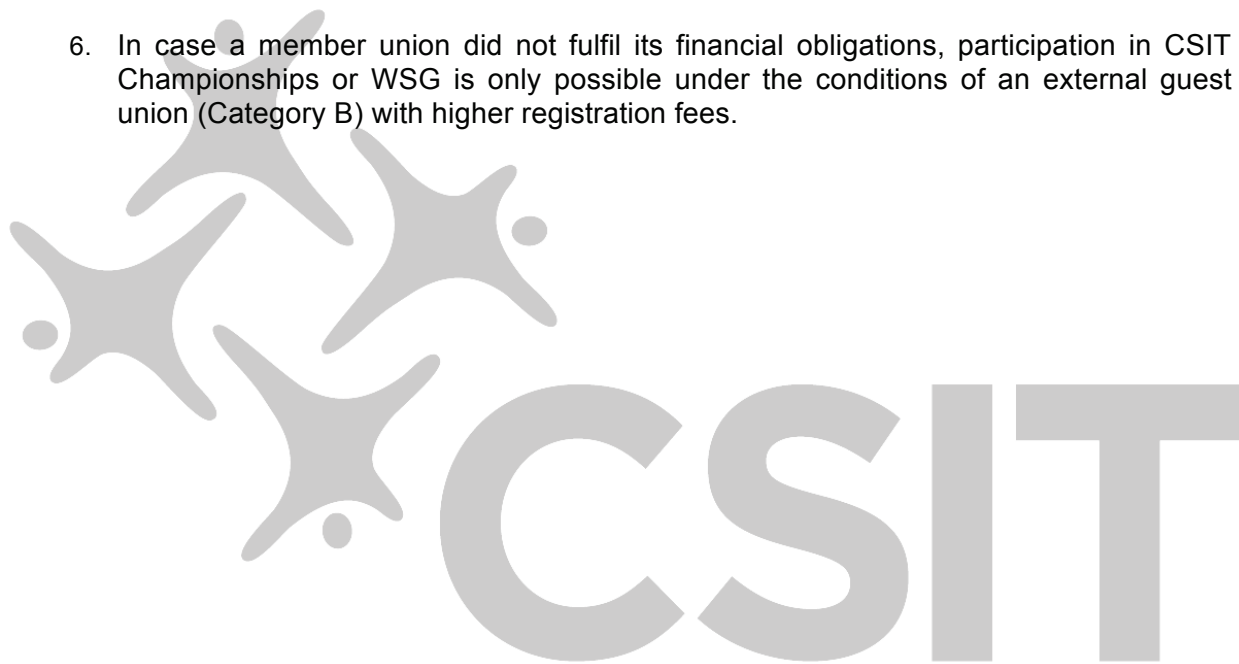
3. If the TC has not been able to hold a meeting during the year of the Congress – or before it – the election must be held at the first meeting following the Congress and obligatorily within the following year at the latest. In such a case, the Chairperson and Secretary remain in office until the new election.
4. The election process would be either a vote by raising of hands (if there is only one candidate and if none of the TC members requests a secret ballot) or a secret ballot when there are several candidates or if one (1) of the TC members at least requests such a way of voting.
5. To be elected, a candidate is present at the meeting and must get a simple majority of the votes of the full members present. Voting by correspondence for election of Chairperson and Secretary is not valid.
6. For a vote to be valid, a minimum of four (4) full member unions have to take part in the election.
7. The results of the election are published in the minutes of the meeting and distributed as laid down in under Chapter 3, D14. Then they are to be ratified during the Congress, by the Sports Director.
8. In case of the Chairperson's or Secretary's resignation before the end of their term of office, a new election is to be held during the next TC meeting. The person elected for the remaining period of the whole term then takes over. The result of the new election is to be ratified during the following CSIT Congress.
9. Chairperson and Secretaries are re-eligible. In the case of "family sport" discipline, the Co-Chair(s) is (are) re-eligible.

#### **H. Chairman/woman's and Secretary's Role**

1. The Chairperson:
  - a) Manages relations between the TC, member-unions and the Sports Director;
  - b) Provides help and support to new organising Unions for futures championships;
  - c) Is responsible for the good management of each championship in general.
  - d) Chairs Technical Commission meetings;
  - e) Is in charge of promoting development of each particular sport within CSIT;
  - f) Supervises the drafting, updating and implementation of specific TC regulations;
  - g) Takes part, as a priority, in CSIT Congresses;
  - h) Keeps in close touch with the TC Secretary and in cases with deputy Chairman and deputy Secretary.
  - i) Reports about the number of participants to the Sports Director, Treasurer and General Secretary.
2. The Secretary:
  - a) Sends out invitations to and agendas of the Technical Commissions meetings;
  - b) Sends out the minutes of the TC meetings.
  - c) Is responsible for verification and sending out of the championships' results electronically, within 48 hours, as well as a report and pictures (of high resolution) of the event;
  - d) Is in charge of updating and spreading of the specific TC regulations;
  - e) Keeps in good order TC archives and championships' results/records;
  - f) Takes part in CSIT Congresses;
  - g) Substitutes the Chairperson if or whenever necessary.
  - h) Reports about the number of participants to the Sports Director, Treasurer and General Secretary.

## **I. Technical Commissions' Funding**

1. The Organising Union takes charge of the expenses of the meeting.
2. Participating Unions take charge of their representatives' travel costs.
  - a) In order to take charge of full board accommodation, the organising Union can request the amount corresponding to the last Congress decision;
  - b) Participation fees are also regulated by Congress decision. In the cases the organizer invites participants of various statuses free of charge, the registration fee to CSIT has to be paid anyway.
3. Each Technical Commission receives a financial amount from the CSIT budget, according to the decision of the Congress, in order to contribute and taking charge of its administrative work expenses (mails, telephone call, etc.) in the year of the Championships.
4. The unions of the TCs Chairperson and Secretary will get reimbursed by CSIT of their hotel costs (full board conditions) during WSG upon a written request.
5. A report is to be sent to the Treasurer of CSIT before March 31<sup>st</sup> of the following year at the latest, so as to obtain this amount. Decision to give the amount to one or the other union (or divide it between them) is made during the TC meeting.
6. In case a member union did not fulfil its financial obligations, participation in CSIT Championships or WSG is only possible under the conditions of an external guest union (Category B) with higher registration fees.



## **CHAPTER 4. CHAMPIONSHIPS REGULATIONS**

*Basically there are two (2) types of Championships: CSIT World Sport Games (WSG) and CSIT Single Championships*

### **A. Who can participate in CSIT Championships**

1. The right to participate in CSIT Championships is given to candidate, associate, continental, and full members. Invitations should be sent to their respective offices, which, in turn, make sure to send it out to their member-unions.
2. The Sub continental Member-unions (according to the partnership agreement signed between them and CSIT) and possible other future CSIT partners, can participate in CSIT Championships.
3. Non-member organisations, partners, governmental bodies, trade unions and companies can participate in CSIT Championships under different financial conditions.
4. The exact criteria for eligibility are defined in the regulations of the specific Technical Commission and valid for CSIT Championships.
5. In CSIT Championships unions/parties can take part with more than one (1) team. All teams together, accompanying persons and the head of the delegation form the official delegation of the union/party.

### **B. Who can organise CSIT Championships**

1. In principle, organising of CSIT Single Championships is assigned to CSIT associate and full member unions, but this does not apply to WSG (see Chapter 4 N.).
2. According to the interest of CSIT, the Executive Committee can also decide to give the opportunity to a Sub continental Members and other CSIT partners to hold/organise a CSIT Single Championships when they send a candidature.
3. The organising Unions can invite non-affiliated CSIT federations to participate in CSIT Championships or WSG. Such guests should necessarily be either a national multi-sports company or another national or regional company providing amateur sports; a sports federation, or any other organisation in the respective country that has shown interest in participating.
4. At least four (4) member-unions or at least three (3) member-unions and at least one (1) not-CSIT member union must participate in a CSIT Championship. In case of less than four (4) participating parties the Championship can take place but without being published as an official CSIT classification.
5. The organiser has to inform the Sports Director and the specific Technical Commission of the registration status two (2) weeks prior to the preliminary registration deadline at the latest. If there is a lack of registration a reminder must be immediately sent out by the Organizer. If there is still no sufficient participation rate at the preliminary deadline, as stated in Art. 4.B.3., next day the Sports Director officially will send out the cancellation of those specific championship, which will be simultaneously deleted from the CSIT sports calendar.

### **C. Championships/Sports Calendar**

1. Technical Commissions decide on the Union that is responsible to hold the corresponding CSIT Single Championships, according to proposals of places venues and dates made by the Unions. CSIT annual Congresses give the opportunity to make the annual Championships' calendar regulated and official.
2. If necessary, the Sports Director is responsible to develop relations between TC and the Unions in order to support and aid the holding of Championships.
3. Keeping in mind the evolution of the needs and financial considerations of participating Unions, each TC makes proposals regarding Championships' or events' periodization (every year, or every other year, as well as categories of ages, etc.). However, the decision to hold a new championship or event must be discussed during the TC Assembly and confirmed by CSIT Congress.
4. To apply for the organisation of a Championship, the Unions have to fill out the application form for organising a CSIT event. They have to send it in due course (as soon as possible) to the Chairperson and Secretary of the respective Technical Commission, with a copy to the Sports Director and the General Secretary.
5. The respective Technical Commission takes the decision of the assignment of hosting a Championship to the Unions.

### **D. Invitations - Preparatory Stage of the Championship**

1. When the decision of the site of the championship has been taken, the organising Union has to send the official invitation to all the CSIT Unions, Sub continental Members', companies and non-member organizations and CSIT main offices, at least nine (9) months before the respective Championship.
2. Prior to sending out the invitation the Sports Director and General Secretary will check finally if the invitation contains all necessary data and information.
3. This invitation includes the following information, which necessarily respects the corresponding specific TC regulations, in particular the duration of stay and a description of the delegations, as in its official form:
  - a) Precise name of the Championship (disciplines, as well as categories of ages and genders);
  - b) The city where the Championship is to take place;
  - c) Welcoming places of arriving delegations (airport and railway stations);
  - d) Accommodation place (if possible);
  - e) Distances and means of transport between the nearest airport and the city/town of the Championship, if it is different (and possible transportation cost for participating delegations);
  - f) Arrival dates of the delegations;
  - g) Departure dates of the delegations;
  - h) Information meeting date for the TC members, heads of delegations and referees, concerning the competitions and the programme - to be held at the beginning of the stay;
  - i) Technical Commission meeting date - to be held at the end of the stay;
  - j) Maximum number of members within the official team, in compliance with the specific regulations of the respective Technical Commission.
  - k) Registration fee per sportsperson fixed by the Congress;
  - l) Financial contribution amount for meals and lodging per person, per day (which cannot exceed the amount fixed by the Congress);

- m) Bank account references and payment terms; (see Article. 4 below);
  - n) Deadline of preliminary registration – four (4) months before the championship\*;
  - o) Deadline of definitive (final) registration – two (2) months before the championship\*;
  - p) Name, address, contact phone number of the Union organising committee's chairperson;
  - q) Preliminary registration form;
  - r) Definitive registration form.
4. After receiving the preliminary registrations of a CSIT Single Championship, and with the TC Chairman/woman's and/or Secretary's agreement, the organising Union has to send an additional information notice to all the CSIT Unions', Sub continental Members and all invited parties' offices, including namely:
    - a) Preliminary registration Unions' list, including the number of participants;
    - b) Residence(s) for accommodation (including names, addresses, telephones, description);
    - c) A programme of the stay including sports and social activities and cultural events – possibly other initiatives held at a local level by the organising Union, besides the CSIT Championship;
    - d) All the necessary information to facilitate the delegations' trips, a map including competition halls or stadiums, place/s of residence, reception places of the delegations which travel by road, any other relevant places during the stay (sightseeing tours and other similar visits, and organized evening events) and a regional map for those delegations which travel by road.
  5. The organising Union can request, at the time of preliminary registration, participating unions to pay a deposit of at least 50 % of the total amount, while there is no upper limit to preliminary payment, and the remainder, if any, is to be paid at the time of the definitive registration – (banking charges are at the expense of the participating Union).
  6. Unions which intend to participate in a Championship have to send in the preliminary registration form totally fulfilled four (4) months at the latest before the Championship in question, together with the corresponding possible deposit required by the organising Union. In case of reception of a preliminary registration form beyond the delay, the organising Union is allowed to cancel the registration.
  7. Pre-registered Unions must send their definitive registration forms (and the reminder amount) at the latest two (2) months before the date of the Championship. The organising Union keeps its right to refuse the participation of a union, which did not respect the registration deadline. In that case, the organising Union is allowed to keep 50% of the deposit possibly paid by the corresponding union.
  8. The participating unions in the Championships have to send a copy of their preliminary and definitive registration forms simultaneously to:
    - a) The organising Union (according to address supplied in the invitation).
    - b) The Chairperson and the Secretary of the Technical Commission in question;
    - c) The Sports Director;
    - d) The office of CSIT.
  9. Invitations and forms are to be drafted in both CSIT official languages, English and French.

---

\* Exception for the WSG, when the host Union might specify larger deadlines

## **E. Requirements for the Organising Unions**

1. The organising Union is in charge of the preparation and organisation of the Championship.
2. It works permanently under the supervision of the Chairperson and the Secretary of the respective Technical Commission.
  - a) During the preparatory stage, the organising Union keeps in regular contact with the Chairperson and the Secretary to make sure that the correct TC regulations are being implemented.
  - b) During the Championship, the person in charge of the Union Organising Committee and the TC, the Chairperson and the Secretary together manage the whole sports programme of the stay and the competitions.
  - c) The organising union covers the hotel and subsistence cost of the TC chairman and secretary. These functions are in charge and bear co-responsibility of the championship(s).
3. The organising Union is in charge of:
  - a) Making available sports facilities and materials corresponding to the TC specific regulations (also regarding trainings and competitions).
  - b) Making available conference rooms needed for the programme of the stay and the Technical Commission work (including a room for a possible doping control, in compliance with the current legislation of the host country and observing the prescriptions of the WADA Contract).
  - c) Booking full board accommodation, (meals and drinks) taking into account the diverse cultural and religious traditions of participants as regards the meals.
  - d) Guaranteeing the booking of the stay (lodging, meals and drinks) of the chairperson and secretary of the technical commission.
  - e) Setting up the appropriate procedures in order to facilitate the issuing of entry visas to all registered Unions' delegations, whenever necessary.
  - f) Preparing and distributing a program of the stay according to the recommendations of the currently effective General Regulations (flyer per participant).
  - g) Meeting the delegations at the airport (if it is located in the same city where the Championship takes place) and/or the railway station.
  - h) Setting up collecting transportation (at the expense of each participating Union) between the nearest airport and the city where the Championship takes place, whenever necessary.
  - i) Taking care of the transport of the delegations on the spot during the whole stay (cost to be borne by the organizer).
  - j) Ensuring interpreters' attendance (volunteers and not necessary professional!) – at least in French and English – and in all the languages of the participants, if possible - in particular during the information meeting at the beginning of the stay, during the TC meeting at the end, and possibly during the whole stay.
  - k) Making a secretariat available for the competition (computers, photocopier and staff) in order to manage the competition and ensure compilation, editing and printing of results and rating in a proper way.
  - l) Being insured in civil liability for the organisation of the Championship (see “Insurance” below).
  - m) Making the necessary arrangements for doctor's attendance or first aid assistance during all the stages of competitions on site.
  - n) Promoting the Championship and CSIT as regards local authorities.

## **F. Welcoming and Taking Care of Delegations**

1. The organising Union is invited to pay all necessary attention to welcome the delegations to good conditions: reception by a representative of the organising Union at arrival; a member of the organising Union acting as a courier to the delegations all through the stay, until their departure (if possible, a person who speaks the respective delegation's language).
2. The organising Union has to offer the same conditions of residence to all the delegations (if possible, in one single residence). If that is not possible, the different residences have to be of an identical or at least comparable quality and as close as possible to each other, as well as almost equally close to the places of competition. In any case, members of the same delegation should be obligatorily accommodated in the same place of residence.

## **G. Role of the Chairperson and the Secretary of the TC during the Championship**

1. The Chairperson and Secretary are in charge of the accurate implementation of both the specific and Technical Commissions and Championships General Regulations and they are expected to assist the organising Union in its task.
2. The Unions representatives in either functions are not allowed to act as:
  - a) Coaches
  - b) Referees
  - c) Competitors (athletes; players)
  - d) Members of Board of Appeal
3. They are particularly concerned with:
  - a) Controlling competitors' membership union cards and identity papers (control of passports and identity cards); This control should be made before the beginning of the Championship.
  - b) Controlling classifications and settling of results.
  - c) Implementing the right proceedings of competitions (announcing results along each competition, information to announcers and to leaders of delegations).
  - d) The Committee of Appeals' work, in case of dispute (See Referee Chapter).
  - e) The organisation and chairing of the Technical Commission meeting.

## **H. Financing of Championships**

1. The participating Unions have to cover their travel expenses to the city where the Championship takes place, no matter whether they travel by air, road, or any transportation means.
2. If the Championship takes place in a town without an airport, the participating Unions have to take care and charge of their travel to the town of the Championship. However, the organising Union has to propose a collecting transport (bus or train) between the nearest airport and the town where the Championship takes place - transport to be paid by the participating Unions.
3. The organising Unions have to cover the Championship's setting up expenses:
  - a) Sports facilities and materials needed for the Championship.
  - b) Sporting awards.
  - c) Local transport during the stay (meeting participants at airports and railway stations, transportation between places of competitions and residence(s), transport for cultural and sightseeing programs).
  - d) Residences and meals (including at least one (1) drink).

4. To cover the above-listed expenses, the organising Union can request of the participating Unions the amount corresponding to the latest Congress decision. For accommodation in single rooms, the organizer should charge an additional fee. This additional fee is maximum 75% of the daily price of a double room (which is to be announced in the invitation).
  - a) Unions that have not paid their membership fee for the past year are not eligible to participate in any CSIT event, except the participants pay the higher registration fee of external persons

#### **I. Cancellation policy for Championships**

1. Each participating Union is supposed, with preliminary registration, to pay in 50% of the total due amount. If cancellation occurs in the period between preliminary and definitive registration, 10% of the deposited sum is retained by the organizing Union to be used for covering of its operative current expenses, and the rest of the deposit is refunded to the Union cancelling its participation.
2. With definitive registration, the whole sum is due to be paid in. If cancellation of a union/person occurs after definitive registration and no later than one month before the beginning of the respective sports event, 50% of the total sum is retained by the organizing Union. In the case of last-minute (less than one (1) month) cancellation, 80% of the total sum is retained by the organizing Union and the remaining 20% will be refunded to the Union.
3. The organizer will reserve the right of cancellation if the minimum criteria of participating parties is not accomplished according Chapter 4.B.3.

#### **J. Insurance**

1. The organising Union has to be insured in civil liability for the whole duration of the Championship.
2. Participating Unions have to make sure that their participants have got individual health and accident insurances as well as repatriation assistance contracts.

#### **K. Refereeing and Committee of Appeal**

1. Every Technical Commission decides the conditions of refereeing during the Championship, according to the specificity of each sport discipline, without financial consequences to participating unions. The Technical Commissions sports rules specifies the required number of referees and/or judges for each participating union. Referees and judges are part of the delegation of the union.
2. A committee of appeal is to be established during every Championship according to the specific TC regulations, or in the case of default of such specific regulations, according to the respective International Sports Federation's rules.
3. Referees have to be members of their CSIT Union and nominated by their Union. National or international referees (members of national or international federations) can participate in refereeing CSIT Championships after a briefing session (and/or examination) related to the specific TC Regulations.
4. The organising Union has to supply the referees' outfit and materials needed for the Championship refereeing according to the Specific Rules for the relevant discipline.



5. An updating and information meeting related to refereeing (about specific TC rules and/or those of the International Federation) are to be held before the beginning of every Championship, with the attendance of referees, under the supervision of the TC Chairperson or Secretary or the Co-Chair(s) of the specific discipline. Information from that meeting must be communicated to all heads of delegations, coaches, and leaders of sports teams before the beginning of the competitions.

#### **L. Awards**

1. The first three classified competitors participating in a CSIT Championship (whether it is individual and/or team championship) are awarded a CSIT medal; gold to the first, silver to the second, and bronze to the third one. In case of team championship, every competitor, as well as the coach and the leader of delegation, get the same medal.
2. A CSIT medal has to have the size of 5 centimetres minimum in diameter. On the obverse face the CSIT logo should be engraved; on the reverse face there should be the sport discipline, the place and date of the Championship and the organising Union's name or logo.
3. The organising Union is in charge of manufacturing and funding of CSIT medals, out of the contribution it gets from each participant at registration.
4. The participants can receive other awards (such as trophies, cups, medals, T-shirts, etc.) according to the organising Union's possibility and judgement.
5. The Chairman/woman, Secretary, and TC members take care of the proper holding of the awarding ceremony, which should take place as soon as possible after classification results have been established (in all disciplines). Participation of local authorities is recommended.

#### **M. Modifications**

1. These General TC Regulations can be modified only during CSIT Congresses, after proposals have been sent to the CSIT Sports Director by the Technical Commissions or the Executive Committee members, and discussed during the annual TC Assemblies.
2. The above Technical Commissions and Championships General Regulations cannot deviate from the CSIT Statutes.
3. The Specific Regulations of each Technical Commission cannot deviate from the above Technical Commissions and Championships General Regulations (consequently from the CSIT Statutes).

#### **N. CSIT World Sport Games (WSG) Regulations**

1. The WSG are to be held every two (2) years, with the exception of the years marking important anniversaries or other official occasions relevant to CSIT history.
2. In principle, organising the WSG is assigned to CSIT associated and full member unions, partners of CSIT and third parties who apply for a candidature of organising the WSG. Every candidate for organising the WSG is obliged to present its candidature at least three (3) years prior to the proposed year of the WSG to the congress of CSIT.

3. In WSG unions/parties can take part with more than one (1) team. All teams together, accompanying persons and the head of the delegation form the official delegation of the union/party.
4. CSIT Championships and competitions during the WSG will be organised under WADA rules. The WADA compliant CSIT Anti Doping Rules are published at the website of CSIT. Each participant has to sign a document respecting this policy
5. An athlete can participate in more than one (1) sport as long as the competition programmes are not conflicting, the eligibility criteria per sport are respected and the specific sports regulation allows it.
6. The applications for hosting the WSG are to be submitted at least three (3) years prior to the event.
7. The invitation for the WSG must be sent out officially at least one (1) year beforehand
8. The World Sport Games Working Group is to make a total assessment of accommodation, sports facilities, transportation, etc. and report to the Executive Committee.
9. The CSIT Executive Committee is to make the decision concerning the host and therefore should follow a signing of a contract between CSIT and the newly appointed host country. All obligations of the host country are to be explicitly laid down in the contract.
10. The sports and technical preparation of the WSG (printing sports programs, ensuring the necessary sports facilities, etc.) is to be effected in close co-operation between the Sports Director, CSIT Technical Commissions and the host.

